Pre-bid conference for Facility Management- Mechanized Housekeeping services at MACS- Agharkar Research Institute Pune. (NIT No.-ARI/HK/2018-2019/02)

Date: 03/10/2018

Time: 11:30 a.m.

Venue: Committee Room

Attendance Sheet

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of the Representative</th>
<th>Name of the Agency</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>1)</td>
<td>Vishnu Thourat</td>
<td>Ciss Bureau</td>
<td></td>
</tr>
<tr>
<td>2)</td>
<td>Ravi R. Chakravorty</td>
<td>MRCare &amp; Clean LLP</td>
<td></td>
</tr>
<tr>
<td>3)</td>
<td>Dilip. Raibhoge</td>
<td>Yashpal Security &amp; Labour Services</td>
<td></td>
</tr>
</tbody>
</table>

1. (P.V. Sawant - T.O.A.)
2. (A.V. Chandrakar)
3. (A. R. Rattan - A.O.)
Pre-bid conference for Facility Management- Mechanized Housekeeping Services at MACS-Agharkar Research Institute Pune, held on 03/10/2018 at 11.30 AM in the Committee room of ARI.

The following officials were present.

1. Mr. A. Rahman  - Administration Officer
2. Mr. A.V. Chaudhary - In-Charge Engineering Unit
3. Mr. P.V. Sawant - Technical Officer- A (Civil)

The Following representatives of bidders were present in the meeting:

1. Mr. Vishnu Thorat, Representative from CISS Bureau
2. Mr. Ravi Chakravorty, Representative from Care and Clean LLP
3. Mr. Dilip Raibhoge, Representative from Yashpal Security & Labour Services.

It was notified to the representatives of intending bidders that this conference is being held for answering queries and clearing doubts of the bidders as per item no. 28 of general instructions in tender document (NIT NO. –ARI/HK/2018-2019/02).

With respect to the description of item no. 28, the intending bidders were requested to submit their queries by post within 10 days of newspaper advertisement, but we have received only single letter asking queries from “Care & Clean” till date.

We had cleared the doubts specified in the said letter as below.

1. What is the total periphery area of ARI? How to perform duties of the periphery area? (by Mechanized or by manpower)

We conveyed that the total periphery area is already given in tender document on page no. 19 in item no. 9 (Unit based activities with frequency and actual area of work).

The duties of the periphery area should be performed with a combination of machine and manpower. (Special care has to be taken in rainy season)
2. What is the floor combination of ARI with frequency interval of different segment.

We conveyed that the Flooring tiles details are as below:

1. Main bldg. - All Mosaic tiles (10"X10") excluding Auditorium and Agharkar Memorabilia (Carpet)
2. A and C- bldg. - All Corridors with Ceramic tiles (12"X12") and all Labs with Mosaic tiles (10"X10")
3. B- bldg. - All labs and corridors with vitrified tiles (600X600)
4. Biometry bldg. - All Ceramic tiles (12"X12")
5. Hostel and Canteen bldg. - All Mosaic tiles (10"X10")
6. Guest House – All blocks (1 to 6) - All Mosaic tiles (10"X10")

The frequency interval of cleaning of different segments were already specified in the tender document Section III – scope of work page no. 16 to 19.

At the conclusion of the conference, all the representatives of agencies (attending the conference) were advised to visit the ARI Campus in order to have detailed knowledge of quantum of work before quoting rates for the tender and were advised to submit the bid after studying the terms and conditions and scope of work specified in tender document thoroughly.